



Fuel Management Reporting Overview

Understanding how to read your fuel management statement is an important step towards controlling your fuel costs.

Businesses also need to understand the level of control over fueling activity is dependant upon all purchases being made within the system. Every purchase made outside the system degrades your auditing and accounting controls at every level. Not only does it compromise your volume discount potential, it opens the door to slippage, which can cost your business substantially.

DATE	TIME	VEH #	SITE	LOCATION	KEYBRD	ODOM	MPG	PROD	QUANTITY	PRICE	AMOUNT	F E T	S E T	M E T	S S T	TOTAL
CARD 5038005 - BILL SMITH / 2003 F250																
09-01-07	6:38	0	1558	SANTA CLARA	49	32978	16.0	UNL	23.14	2.25574	52.20	4.23	4.17		5.00	65.60
09-02-07	10:05	0	219	SALINAS CITY	49	33325	14.5	UNL	22.44	2.28206	51.23	4.11	4.04		4.60	63.98
09-03-07	6:28	0	1558	SANTA CLARA	49	33650	16.2	UNL	14.65	2.25520	33.05	2.68	2.64		3.17	41.54
09-03-07	14:45	0	190	N 10TH SJ, CA	49	33888	17.1	UNL	9.02	2.19661	19.82	1.65	1.62		1.90	24.99
09-07-07	7:29	0	1408	SANTA CLARA	49	34042	14.8	UNL	21.73	2.30260	50.04	3.98	3.91		4.78	62.71
09-08-07	7:31	0	1558	SANTA CLARA	49	34364	6.0	UNL	15.78	2.29565	36.23	2.89	2.84		3.46	45.42
09-09-07	8:06	0	219	SALINAS CITY	49	34458	14.8	UNL	24.31	2.32212	56.46	4.45	4.38		5.06	70.35
09-10-07	6:33	0	121	SANTA CLARA	49	34818	16.3	UNL	18.57	2.29614	42.66	3.40	3.34		4.08	53.48
09-10-07	14:42	0	190	N 10TH SJ, CA	49	35121	15.2	UNL	10.68	2.23762	23.90	1.95	1.92		2.29	30.06
09-13-07	6:50	0	1558	SANTA CLARA	25	35283	4.0	UNL	7.18	2.36890	17.03	1.32	1.29		1.62	21.26
09-14-07	6:38	0	1558	SANTA CLARA	49	35312	4.0	UNL	19.83	2.38972	47.40	3.63	3.57		4.50	59.10
09-15-07	6:31	0	1558	SANTA CLARA	49	35391	16.0	UNL	21.55	2.39107	51.53	3.94	3.88		4.90	64.25
							2413	11.6	208.93	2.88488	481.55	38.23	37.60	45.36	602.74	

How to Read Your Statement

- 1 Knowing exactly **when** your drivers are fueling is equally critical. Were they on the job at the time and date listed? This is an excellent tool for detecting abnormal employee activity including multiple transactions per day.

- 2 Knowing exactly **where** your drivers are fueling is critical to your fuel management review. Are they where you expected them to be? A quick perusal will tell you if they have fueled in an unexpected location.

- 3 Knowing exactly **how** many miles per gallon between fueling events is essential for two reasons. First of all, it will expose drivers who put fuel in anything other than your company vehicles. Detectable swings in MPG performance often mean that not all of the fuel is making it into the company asset. Secondly, if the odometer readings have been entered correctly, declining MPG performance can help detect a vehicle that is not functioning properly.

- 4 Odometer readings are essential to the system. It's important to make sure your employees carefully and diligently input this data at each fueling. Drivers that continually refuse to adhere to the request should be considered suspect. Without this data, you can't calculate MPG, and subsequently detect inefficiencies or abuse.

- 5 Often overlooked by businesses is the ability to code transactions for other management purposes, such as job number, profit center, or any other data collection need you may have that will help your business.

- 6 Complete product descriptions and gallons purchased help manage fueling activity. If you have not implemented product grade restrictions and gallon limits on your employee's activity, contact us for more information.

- 7 Price per transaction with all taxes represented. Remember, you are on a wholesale pricing program that has hidden benefits to retail based pricing.

**For questions, please contact us at 1.800.675.DELO (3356) or sales@jnabbottdist.com
www.jnabbottdist.com**

J.N. Abbott Distributing provides a comprehensive summary of fueling activity at the end of your management statement:

		ODOM	MPG	PROD	QUANTITY	PRICE	AMOUNT	F E T	S E T	M E T	S S T	TOTAL
TOTALS BY CARD												
5038005	- BILL SMITH /2003 F250	2413	11.6		208.93	2.88488	481.55	38.23	37.60		45.36	602.74
5038006	- TED JONES /2000 F150	1593	8.3		192.54	2.85240	438.28	35.24	34.66		41.03	549.21
5038007	- JIM PAYNE /1998 F350	2943	10.4		283.74	2.88296	653.88	51.92	51.06		61.17	818.03
5038011	- CARLA JONES /2005 F250	1276	5.6		228.15	2.87379	523.93	41.77	41.05		48.93	655.68
5038013	- PATTY JONES /2004 F250	1076	6.9		156.96	2.87761	360.30	28.71	28.25		34.41	451.67
5038015	- STAN MARTIN /2003 F250	1752	7.6		227.78	2.91906	529.96	44.13	41.00		49.84	664.93
					1298.12	2.88281	2987.90	240.00	233.62		280.74	3742.26

		ODOM	MPG	PROD	QUANTITY	PRICE	AMOUNT	F E T	S E T	M E T	S S T	TOTAL
TOTALS BY STATE												
2	- CA - DIESEL FUELS	304366			40.55	3.12367	100.43	9.86	7.30		9.10	126.69
2	- CA - GASOLINE FUELS	*****			1257.57	2.87504	2887.47	230.14	226.32		271.64	3615.57
					1298.12	2.88281	2987.90	240.00	233.62		280.74	3742.26

- 8 At the end of each billing period you will be able to identify the total purchases by card/driver/vehicle (depending upon configuration)
- 9 You will be able to quickly review your total miles driven and average miles per gallon across your entire fleet.
- 10 You will be provided a complete summary of your operating costs including the average cost per gallon paid by each vehicle and across your fleet as a whole.
- 11 You will be provided with a complete breakout of your purchases by product and state where the purchases occurred.

J.N Abbott Distributing also has access to fueling activity online. This enables you to view your fueling activity prior to receiving a printed management statement.

Consolidated Purchasing and the Importance of Rate-able Gallons

Consolidating your fuel purchases with us offers more than the benefit of control and volume discounts. You will also be establishing a rate-able purchasing history.

The world supply of petroleum products is stressed. Events such as natural disasters, political instability, terrorist attacks, and emerging demand from developing countries all have the potential of disrupting the fuel supply chain. In the event our nation's fuel supply becomes allocated, a term we haven't had to use since the 70's, your rate-able gallons will factor into your available fuel supply. It's important to understand; Retail purchases, or purchases made on fuel cards not directly issued by a primary fuel supplier (I.E. Wright Express, Voyager, bankcards) can't establish rate-able gallons for allocation purposes.

In addition, our commercial fueling locations will help insulate your business from the typical chaos that follows disruptive events. Your employees fueling activity will be removed from the general population who will flood retail locations attempting to secure fuel.

For questions, please contact us at 1.800.675.DELO (3356) or sales@jnabbottdist.com
www.jnabbottdist.com